

DEPOSIT FORM

The Yorkshire Film Archive is a registered charity with a remit to find, preserve and show film made in or about Yorkshire.

There is something for everyone in our collections – from newsreels through to advertising films, documentaries, local interest films and home movie collections – all making up a rich picture of our region over the past one hundred years.

ABOUT THE DEPOSIT PROCEDURES

The process of collecting and preserving the region's moving image heritage begins when a collection is brought to the Yorkshire Film Archive.

The Deposit Form is a receipt to show that the collection noted below has been accepted for assessment by the Yorkshire Film Archive.

The collection deposited will be logged and viewed and an initial assessment will be made. Following from this assessment the Depositor will be contacted and the Yorkshire Film Archive will then request permission to formally acquire relevant materials, and/or advise on other appropriate arrangements.

The Yorkshire Film Archive's policy is to give priority to material relating to this region which will complement and enhance the collections of the Yorkshire Film Archive.

The Yorkshire Film Archive will not accept responsibility for loss, damage or deterioration of the collection except where we can be shown to be negligent.

The Yorkshire Film Archive acknowledges receipt of the following items from the Depositor:

NUMBER OF FILMS _____

FORMAT/S _____

TITLE/S _____

ANY OTHER MATERIALS

DEPOSITOR DETAILS

NAME _____

ADDRESS _____

PHONE _____

EMAIL _____

DEPOSITOR SIGNATURE

DATE _____

RECEIVED ON BEHALF OF YORKSHIRE FILM ARCHIVE

DATE _____

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